

August 4, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 4th day of August, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Christine Brannon, Tammy Howard, Brenda Wakeman, Randall Turk, John Hancock, F. DeWayne Beggs, Denise Ellison, Pam Strawn, and Denise Heavner.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of July 28, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #HD-1199 – The purchase and installation of cluster workstations for the new Health Department Building located at 250 12th Avenue, N.E., Norman, Oklahoma. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	COPELIN'S OFFICE CENTER	ADIRONDACK	THE OFFICE PLANNING GROUP, INC.	DO GROUP SYSTS	DOCUMATION, INC.	
BID: #HD-1199						
DEPT: Health Dept.						
DATE OPENED: 8-4-03						
	1	2	3	4	5	
List of Individual Items						Awarded To:
The Purchase and Installation of Cluster Workstations for the New Health Department Building.						TABLED 8-4-03
VENDOR'S PROPOSAL:						
TOTAL BID PRICE:	\$145,316.31	NO BID	\$147,877.20	\$152,424.50	\$38,974.02	
Approximate Start Date:	4 weeks From Order		9/5/2003	30 Days ARO	4 weeks from factory recp. Of order	
Approximate End Date:	5 weeks From Order		9/12/2003	35 Days ARO	10 working days	
Exceptions:						
Contact Person:	Brad Copelin		Alan Matthews	Trixie Hawley	Mike Martin	
Title:	Sales		Mgr	Mgr Customer Service & Sales	Branch Manager	
Telephone Number:	405-364-7011		405-843-8639	574-293-0624 ext. 230	918-250-6666 ext. 12	
Fax Number:	405-321-6476		405-840-2114	574-294-1906	918-250-6761	
NON-COLLUSION AFFIDAVIT:	YES		YES	YES	YES	

George Skinner moved, seconded by Bill Graves, to accept the bids, and to award and/or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #CC-1201 – One year (1) Non-Encumbered Contract for the purchase and delivery of one (1) or more Masterfile 2 System Cabinets, or an approved and suitable equal, for the County Clerk’s Office, the bid term will be from the bid award date through one year (1). The bids, each accompanied by the properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	NATIONAL ARCHITECTURAL & ENGINEERING SUPPLY CO.	SCI	TRIANGLE/ A & E, INC.	AMERICAN SUPPLY CO.	
BID: # CC-1201					
DEPT: COUNTY CLERK					
DATE OPENED: 8-4-2003					
	1	2	3	4	
List of Individual Items					Awarded To:
One-Year (1) Non-Encumbered					National A& E
Contract for the purchase and delivery of one (1) or more Masterfile 2 Filing System Cabinets, or an approved and suitable equal for the County Clerk's Office					Supply Co.
					8/4/2003
VENDOR'S PROPOSAL:					
BRAND:	SAFCO	NO BID	SAFCO	SAFCO	
MODEL #:	5023		5023H	5023H AH	
COLOR:	Autumn Haze		Autumn Haze	Autumn Haze	
CABINET SIZE:	32" x 21-1/2" x 45"		as specified	w 32" D 21-1/2 H 45	
Warranty:			5 years	5 years from date of shipment for repair or replacement	
PRICING:					
PRICING FOR TEN (10) EACH/ PER CABINET	\$13,990.00		\$19,439.00	\$18,567.50	
	\$1,575.00		\$2,125.00	\$1,856.75	
	\$1499.00 = 3 or more				
	\$1399.00 = 10 or more				
Contact Person:	Linda J Graham		Diana Brandon	John Hefner	
Title:	Sales Rep		Buyer		
Telephone Number:	800-888-4224		405-848-4661	405-942-6551	
Fax Number	800-748-2330		405-840-2286	405-943-9075	
NON-COLLUSION AFFIDAVIT:	YES		YES	YES	

Upon the request of Dorinda Harvey, County Clerk, Leroy Krohmer moved, seconded by George Skinner, to award County Bid #CC-1201 to the low bidder National Architectural & Engineering Supply Co. in the amount of \$13,990.00 for ten (10).

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to award County Bid #COM2-1197 – The Purchase of one (1) or more, 1998 or newer, Vibratory Smooth Drum Roller for the District #2 County Commissioner to the low bidder Midwestern Equipment Company in the amount of \$42,000.00.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to award County Bid #HD-1198 – The Purchase and Installation of a Mobile Filing System for the New Health Department Building located at 250 12th Avenue, N. E., Norman, OK to the low bidder The Office Planning Group, Inc. in the amount of \$14,159.65.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to award County Bid #HD-1202 – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for the Cleveland County Health Department, the bid term will be from the bid award date through one-year (1) to Treat's Solutions, Inc. as they are the ones who met the specs.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Contract for Services between the Cleveland County Assessor and Visual Lease Services for Annual Support in the amount of \$20,000.00. The Contract is perpetual until notification of change or termination.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Commitment between the Cleveland County Sheriff's Office and SocialTech for TRAK Annual Support Fee in the amount of \$250.00 per year, beginning of the second year. Original Commitment dated June 5, 2001, with an automatic renewal.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution For Disposing of Equipment:

- a. C200-1 Lanier Advocate V Recorder with Accessories, S/N 207178

(The above item is from the Cleveland County Treasurer's Office and is being transferred to the Cleveland County Court Clerk's Office.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Resolution For Disposing of Equipment:

- a. Dell 19” Flat Panel Monitor (JCP 227), S/N MX09J3674760534AAGQ3
- b. Dell 19” Flat Panel Monitor (JCP 232), S/N MX09J3674760534AAFQX
- c. Dell 15” Flat Panel Monitor (L218.131), S/N MX05R1084760533VCZUE

(The above items are from the Cleveland County Court Clerk’s Office and were traded.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 04-0831 – SM2 Master Mechanical Heating & Air \$5,000.00
 - 04-0869 – B2A Carrier Corporation 3,078.00
 - 04-0899 – SM2 Universal Roofing & Sheet Metal 5,000.00
 - 04-0909 – B2A Ace Hardware of Noble 500.00

- b. Highway Fund
 - 04-0837 – T2A Fleet Pride 1,500.00
 - 04-0838 – T2A Fleet Pride 1,000.00
 - 04-0839 – T2A O’Reilly Automotive 1,000.00
 - 04-0896 – T2A Danny’s Small Engine, Inc. 250.00
 - 04-0897 – T2A Ace Hardware of Noble 500.00
 - 04-0898 – T2A TruckPro 1,000.00
 - 04-0902 – T2A Palace Auto Supply, Inc. 600.00
 - 04-0903 – T2A O’Reilly Automotive 600.00
 - 04-0907 – T2A Midwestern Equipment Company 750.00
 - 04-0908 – T2A P & K Riverside 750.00

- c. Sheriff Revolving Fund
 - 04-0911 – CFBRE2 Glenn A. Mead, D.D.S 1,000.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0156 – T2A	03-0095 – T2A
	03-2161 – T2A
03-5648 – H2	
03-6125 – B2A	03-6106 – MD2
	03-4214 – CFB2

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 39,516.85
b. Highway Fund	218,648.64
c. Health Fund	7,663.44
d. Sheriff's Revolving Fund	484.49
e. Fair Board Fund	2,813.03

FY02/03

a. General Fund	\$ 3,658.24
b. Highway Fund	2,148.90
c. Health Fund	5.40
d. Sheriff's Service Fee Fund	65.98
e. County Clerk's Preservation Fund	632.51

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.